

SUBJECT: Affiliation as a Catholic School/System -- PS, SS
NUMBER: 2070
EFFECTIVE DATE: 11/30/2015

I. POLICY

It is the policy of the Diocese of Green Bay that only the Diocesan Bishop has the authority to designate a school or school system as Catholic. It follows that all such institutions in the Diocese, according to the law of the Catholic Church and our Diocesan regulations, come under his authority.

II. PURPOSE

It is the purpose of this policy to establish clear guidelines for all new PreK-12 schools, school systems, which the Diocese would be called "Catholic," thus enabling them to be eligible for programs, services and and/or funding available through the Diocese, including the Department of Education. This would include schools affiliated through the Department of Education with the Bishop, and those institutions administered by trustees or a religious congregation but accountable to the Bishop for religious instruction and sacramental rites. Only officially recognized Catholic schools are listed in The Official Catholic Directory.

III. RESPONSIBILITY

It is the responsibility of the principal/administrator of any school or school system called Catholic to become aware of and carefully follow Diocesan, Department of Education and parish policies.

IV. PROCEDURE

- A. The principal/administrator of a school or school system shall stay abreast of all current policies governing educational institutions in the Diocese of Green Bay, communicate these policies to faculty and staff, and ensure that the institution is run in accordance with these regulations.
- B. At all times, these institutions and their employees are to be a credit to the Diocese and to the Catholic Church, through exemplary behavior, speech and visual presentation, including social media venues.
- C. Guidelines to be followed in obtaining authorization: (ALL OF "C" REWRITTEN)
 - a. Belong to a parish, or a diocesan Catholic school system, or be incorporated as 501(c)3 not-for-profit corporation.
 - b. Obtain the necessary liability, worker's comp insurance or seek to be covered under the diocesan policies.
 - c. Abide by Protecting God's Children/Virtus program procedures and policies.
 - d. Seek/obtain accreditation (WRISA, AdvancED).
 - e. Teachers must have or be working towards teacher certification (state and religion certification).
 - f. Follow the Diocesan religion curriculum and use those religion textbook series approved by the diocesan Bishop.
 - g. Once written evidence of criteria has been met, formal meeting with Bishop, Superintendent of Education and administrator of new school entity will occur.
 - h. Bishop gives final authorization designating school entity or school system as Catholic.