

SUBJECT: Diocesan-wide Academic Assessments (ACT, MAP, IFG: ACRE tests) --
PS, SS, RE

NUMBER: 6011

EFFECTIVE DATE: 5/1/2014

I. POLICY

It is the policy of the Diocese of Green Bay that periodic, Diocesan-wide assessments of student knowledge and progress are required. These may include, but not be limited to, the ACT (originally denoting “American College Testing”), MAP (“Measures of Academic Progress”) and IFG: ACRE (“Information for Growth - Assessment of Catechesis/Religious Education”) tests.

II. PURPOSE

The purpose of such testing is to ensure that our students are receiving and understanding thorough instruction in their curriculum, including the teaching of the Catholic Faith. Such testing also allows any apparent deficits in learning to be addressed along with utilizing data for continuous educational improvement.

III. RESPONSIBILITY

It is the responsibility of the Department of Education (DOE) to communicate the importance and availability of such assessments.

The principal/administrator of each school or religious education program will be responsible for making sure that periodic assessments are scheduled, encompassing all relevant grade levels. He/she also will oversee communication of scheduling information to staff, parents and students.

IV. PROCEDURE

- A. Communication will go out from the DOE to each principal/administrator, underlining the purpose and importance of periodic, Diocesan-wide assessments, and providing scheduling information and/or resources.
- B. Each school principal/administrator will follow through with assessment scheduling, making sure that staff, parents and students are alerted to this schedule in a timely manner.
- C. Classroom teachers/staff will be given and asked to communicate to parents and students information about the individual assessment, interpreting the results, guiding students through practice problems as appropriate, and stressing the importance of test preparation including rest and proper nutrition.
- D. The DOE will communicate to principals/administrators how and when results of the assessment will be compiled and how follow-up should be addressed.