



Diocese of
Green Bay

Safety Protocol Checklist for Phase II Guidelines:

Public Masses with Moderate Limits on Public Gatherings and Moderate Physical Distancing

- ___ Hand sanitizer is placed near the entrances of the church. All those who are entering or exiting should be encouraged to perform proper hand hygiene.
- ___ Holy water fonts remain empty.
- ___ Hard surfaces in the church such as pews and doors are regularly cleaned and all surfaces the faithful may have come into contact with must be sanitized between each scheduled Mass.
- ___ All hymnals, worship aids, or print material are not accessible to the faithful.
- ___ Bulletins are distributed at the end of the Mass.
- ___ It is strongly encouraged that those wishing to enter should have their temperature taken to ensure that they do not have a fever.
- ___ Masks are available and the faithful are strongly encouraged to wear a protective mask.
- ___ All ushers assisting have masks, are wearing them, and are abiding by social distancing guidelines.
- ___ Tape, rope, or other methods are used to close off rows of seating to maintain proper distancing (for example, every third row) and spacing is clearly marked for communicants. (Members of a single household do not need to practice physical distancing with each other and so may sit together in the same row.
- ___ The faithful are encouraged to maintain social distancing everywhere on the church property if possible (on the church steps, in the parking lot, etc.).
- ___ A plan is in place to limit the number of people to a maximum of 25% of the church's capacity.
- ___ A plan is in place to prevent entering a restroom at the same time, and a method for socially distancing those waiting is in place.
- ___ Our restrooms have been cleaned in-between Masses.
- ___ Open trash receptacles have been placed as close to the door as possible for the proper disposal of wipes.
- ___ A plan is in place for making sure there are not groups who are congregating before or after Masses either inside or outside the church. No coffee or donuts should be available before or after Mass.

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