

Incident Report Form 2020-2021

St Joseph Real Estate Services Corporation

To Report an **Automobile Claim 24/7:** Call 1-800-554-2642 Option 2
Auto Policy Number: 0500232-09-118037

All Other Claims: Call 800-228-6108
Property / Liability / Crime Policy Number: 8878

Parish/School: (Name & Complete Mailing Address)		Phone:	
		Fax:	
		E-mail:	
Contact:		Title:	
Date/Time of Incident:		Specific Location:	
Injured Party: Name/Address/Age: (include parent or guardian name if a minor)			
Phone Number:		Alternate Number:	
Injured Party: Parishioner <input type="checkbox"/> Volunteer <input type="checkbox"/> Vendor <input type="checkbox"/> General Public <input type="checkbox"/> Other <input type="checkbox"/> Please check the most applicable description as it relates to the incident.			
Medical or First Aid Offered? Yes <input type="checkbox"/> No <input type="checkbox"/>	Accepted or Refused		Transported by Ambulance:
Description of Accident or Damage:			
Were Photographs Taken? – Suggested for property losses over \$5,000, vehicle accidents and liability claims that may have premises factors involved:			
Public Authority Contacted: Yes <input type="checkbox"/> No <input type="checkbox"/>	Name of Authority:		Incident Report Number:
Auto Claim Information:	Vehicle Involved - Year:		Make/Model:
Witnesses: Name/Address/Phone:			
Additional Comments/Information: (If additional space is required, please use reverse side or an additional page)			
Date:		Completed By:	
<p>Please complete and report immediately with as much information as available at the time of loss. Submit this report directly to Catholic Mutual Group. Preference for submission: E-mail: reportclaim@catholicmutual.org or fax: 402-551-2943 or Auto 1-800-554-2642 Option2, All Other: 800-228-6108 Also submit a copy to Aon Risk Solutions: Laura Erdmann: laura.erdmann@aon.com or fax 920-431-6352. RETAIN A COPY IN YOUR PERMANENT FILE</p>			