

**Incident Report Form 2019-2020**  
**St Joseph Real Estate Services Corporation**  
To Report an AUTOMOBILE Claim 24/7 Call 1-800-554-2642 Option 2  
**Auto policy number: 0500232-09-016280**  
**All other claims call 800-228-6108**  
**Property / Liability / Crime policy number: 8878**

Parish/School: (Name & Complete Mailing Address)		Phone:	
		Fax:	
		E-mail:	
Contact:		Title:	
Date/Time of Incident:		Specific Location:	
Injured Party: Name/Address/Age: (include parent or guardian name if a minor)			
Phone Number:		Alternate Number:	
Injured Party: Parishioner <input type="checkbox"/> Volunteer <input type="checkbox"/> Vendor <input type="checkbox"/> General Public <input type="checkbox"/> Other <input type="checkbox"/> Please check the most applicable description as it relates to the incident.			
Medical or First Aid Offered? Yes <input type="checkbox"/> No <input type="checkbox"/>		Accepted or Refused	Transported by Ambulance:
Description of Accident or Damage:			
Were Photographs Taken? – Suggested for property losses over \$5,000, vehicle accidents and liability claims that may have premises factors involved:			
Public Authority Contacted: Yes <input type="checkbox"/> No <input type="checkbox"/>		Name of Authority:	Incident Report Number:
Auto Claim Information:		Vehicle Involved - Year:	Make/Model:
Witnesses: Name/Address/Phone:			
Additional Comments/Information: (If additional space is required, please use reverse side or an additional page)			
Date:		Completed By:	
<p style="text-align: center;">Please complete and report immediately with as much information as available at the time of loss.  Submit this report directly to Catholic Mutual Group. Preference for submission: E-mail:  <a href="mailto:reportclaim@catholicmutual.org">reportclaim@catholicmutual.org</a> or fax: 402-551-2943 or <b>Auto 1-800-554-2642 Option2, All Other: 800-228-6108</b>  Also submit a <b>copy</b> to Aon Risk Solutions: Laura Erdmann: <a href="mailto:laura.erdmann@aon.com">laura.erdmann@aon.com</a> or fax 920-431-6352.</p> <p style="text-align: center;"><b>RETAIN A COPY IN YOUR PERMANENT FILE</b></p>			