

Program: Asbestos Management

Purpose: The safety of the students and staff are of the utmost importance in schools. With asbestos present in many buildings, it is critical that the containment of it be managed properly to ensure the safest learning environment possible.

Responsibility: It is the responsibility of the school or system administrator to designate and ensure proper training of a person to assume the responsibilities of asbestos management, and to submit the "Designated Asbestos Coordinator" to the Wisconsin DPI.

It is the responsibility of the person designated by the school or system administrator as the "Designated Asbestos Coordinator" to complete the State of Wisconsin's Department of Health Services Asbestos Checklist

Procedure: Administrators are to go to <http://dhs.wisconsin.gov/forms/F0/F00047.pdf> for the form and checklist addressed above. The form must be completed by the administrator and submitted to the DPI

Administrators are to ensure that the person selected to be the "Designated Asbestos Coordinator" is properly trained. There is no specific training course, however the Environmental Protection Agency has developed a "Designated Person's Self-Study Guide" that details the specific background knowledge the designated person must have. This guide can be found at <http://www.epa.gov/asbestos/schools.html>

The person designated as the "Asbestos Coordinator" must complete the Department of Health Services checklist.

If any violations or management issues are discovered, the designee must report them to the school or system administrator and then contact a local asbestos abatement company to rectify the issue.

In the event that the designee leaves their position, it is the responsibility of the school or system administrator to identify and ensure training of a new designated person.