

DIOCESE OF GREEN BAY
ANNUAL FINANCIAL INFORMATION
6/30/2023

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Parish Name:

Location:

INPUT - FUND 100 PARISH

To save time, you can use the PEACH color rows and simply enter totals

Enter amounts as positive amounts (unless stated otherwise)

During the 22-23 and 23-24 fiscal years, parishes will be receiving funds from the ERC - Employee Retention Credit by the IRS. The funds will be received through Form 941X's for 2020 and 2021. The Diocese needs to know the status of the receipts of this money. Most parishes had their reports completed through Wegner CPA in Madison. Some parishes chose to prepare the reports themselves and submit this information at the local level. We still need to know some information as this is important information that Bishop has us provide to him.

Amount requested via Form 941X from the IRS

Amount received from the IRS including the interest income

Date the refund was received (Leave blank if not received)

If you have received this money before June 30, 2023 include this amount in the "yellow box to the right AND line 114 below. If you are "designated" the funds for future use, please do not enter the amount in line 114. Instead, enter the amount being "designated" here (tan box)

Account #'s **Balance Sheet/Statement of Financial Position** Amount

140.1XX Parish Scrip Inventory adjusted as of June 30

210.1XX Parish - Accounts Payable - as of June 30

270.1XX Note Payable (Long-term loans & Lines of credit) as of June 30

Principal Paid 7/1-6/30 (do not include with expenses)

REVENUES

Amount

Totals

402.1XX PARISH REVENUE

402.1XX PARISH SUPPORT (ENVELOPES)

402.1XX Weekly Envelopes

402.1XX Loose Collections/Offertory

402.1XX Youth Contributions

402.1XX Initial Envelope Offering

402.1XX Holy Day Offering

402.1XX Building & Grounds Collections

402.1XX Other Parish Support

TOTAL PARISH SUPPORT (Line 1)

0

STIPEND AND STOLE FEES

405.1XX Mass Stipends

406.1XX Stole Fees

TOTAL STIPEND AND STOLE FEES (Line 2)

0

***** NOTE: DO NOT INCLUDE SCHOOL FUNDRAISING**

43X.1XX FUNDRAISING REVENUE

432.1XX Picnic Revenue

432.1XX Calendar Revenue

434.1XX Bingo Revenue

436.1XX Raffle Revenue

438.1XX Scrip Revenue (only for Parish)

432.1XX Misc. Fundraising Revenue

TOTAL FUNDRAISING REVENUES - (Line 3a)

0

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***** NOTE: DO NOT INCLUDE SCHOOL FUNDRAISING**

532.1XX	FUNDRAISING EXPENSES (Enter as Positive Number)		
532.1XX	Misc. Fundraising Expenses		
532.1XX	Picnic Expenses		
532.1XX	Calendar Expenses		
534.1XX	Bingo Expenses		
536.1XX	Raffle Expenses		
538.1XX	Scrip Expenses (only for Parish)		
	TOTAL FUNDRAISING EXPENSES - (Line 3b)		0
	NET FUNDRAISING REVENUE/LOSS (Line 3b)		0
440.1XX	PROGRAM REVENUE		
440.1XX	Adult Choir Revenue		
440.1XX	RCIA Program		
440.1XX	Adult /Senior Parish Activities		
440.1XX	Daycare - After School Programs		
440.1XX	Child Programs		
440.1XX	Food Pantry		
440.1XX	Youth Ministry Groups		
440.1XX	Misc. Fundraising Program Revenue		
	TOTAL PROGRAM REVENUE - (Line 4a)		0
540.1XX	PROGRAM EXPENSES (Enter as Positive Number)		
540.1XX	Adult Choir Expense		
540.1XX	Daycare Expense		
540.1XX	Child Program Expense		
540.1XX	Food Pantry Expense		
540.1XX	Youth Ministry Groups Expense		
540.1XX	Misc. Program expenses		
	TOTAL PROGRAMS EXPENSES (Line 4b)		0
	NET PROGRAM REVENUE/LOSS (line 4b)		0
450.1XX	UNRESTRICTED DONATIONS		
450.1XX	Unrestricted Donations/Memorials		
450.1XX	Diocesan Funds Received		
	TOTAL UNRESTRICTED DONATIONS - (Line 9b)		0
451.1XX	RESTRICTED DONATIONS - NO ERC funds		
451.1XX	Restricted Revenue - Parish		
451.1XX	Restricted - (reclassified from Restricted Liability Accounts)		
451.1XX	Tuition Grants		
451.1XX	Other Restricted Revenue		
995.XXX	Restricted Income for Capital Outlay		
	TOTAL RESTRICTED DONATIONS PARISH - (Line 7)		0
455.1XX	ENDOWMENT INCOME (Parish Only) - UNRESTRICTED ONLY		
	TOTAL ENDOWMENT INCOME - PARISH - (Line 9a)		0
470.1XX	RENTAL INCOME - PARISH ACTIVITIES ONLY		
470.1XX	Rental Income - Parish Activities - No School System Rent		
470.1XX	Parish Equipment Rental		
	TOTAL RENTAL INCOME - PARISH - (Line 9e)		0
480.1XX	INTEREST INCOME - Checking & Savings only		

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480.1XX Parish Interest on Checking/Savings
 480.1XX Other Interest Income
TOTAL INTEREST INCOME - (Line 9c)

	0

Enter losses as negative number

990.1XX INVESTMENT INCOME

990.1XX Investment Income - CD's & MM
 990.1XX Earnings from Unrestricted Savings
 990.1XX Gain/Loss on Unrestricted Investments
TOTAL INVESTMENT INCOME - (Line 9d)

	0

99X.XXX SPECIAL INCOME

993.1XX **Employee Retention Credit (ERC) funds (Line 9h)**
 If you have a school attached to the parish, the ERC needs to be split between school and parish. We can assist you with calculation if needed.

	0

475.1XX OUTREACH AND EVANGELIZATION REVENUE
TOTAL OUTREACH/EVANGELIZATION REVENUE (Line 9f)

	0

495.1XX OTHER REVENUE

460.1XX Sales Revenue
 495.1XX Votive Candles
 495.1XX Bulletin Ad Revenue
 495.1XX Compass Receipts
 495.1XX Refunds & Insurance Proceeds
 495.1XX Bishop's Appeal Refund
 495.1XX Sanctuary Candle
 495.1XX Misc. Revenue
TOTAL OTHER REVENUE - (Line 9g)

	0

TOTAL PARISH REVENUE

0

***Not on AFI report. But enter amounts here:*

499.1XX TOTAL TRANSFERS TO PARISH

499.1XX
 499.1XX Transfer to Parish from Enterprise (Fundraising)
 499.1XX Transfer to Parish from Service Org
 499.1XX Transfer to Parish from Cemetery

	0

TRANSFERS BETWEEN FUNDS

599.1XX TOTAL TRANSFERS FROM PARISH

599.1XX Transfer from Parish to School
 599.1XX Transfer from Parish to Religious Education
 599.1XX Transfer from Parish to Fundraising
 599.1XX Transfer from Parish to Comm. Outreach
 599.1XX Transfer from Parish to Cemetery

	0

TRANSFERS BETWEEN FUNDS

PARISH EXPENSES

611.1XX CLERGY DIRECT EXPENSES

611.1XX Clergy Salary
 611.1XX Parish Leader Wages
 611.1XX Help-out Priests

	0

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611.1XX	Auto Allowance (set amt. each month)		
611.1XX	Priest Education Allow.(set amt. each month)		
611.1XX	Medical Insurance- <i>Paid to Religious Order</i> only		
611.1XX	Priest Offset (From a shared parish)-ENTER AS A NEGATIVE		
	TOTAL CLERGY DIRECT EXPENSES - (Line 11a)		0

612.1XX SALARIES AND WAGES - STAFF

612.1XX	Wages - Bookkeeper		
612.1XX	Wages - Parish Secretary		
612.1XX	Wages - Musicians		
612.1XX	Wages - Janitor/Custodian		
612.1XX	Wages - Housekeeper		
612.1XX	Wages - Other		
	TOTAL SALARIES AND WAGES - STAFF - (Line 11a)		0

OTHER PERSONNEL EXPENSES

613.1XX	Social Security and Medicare Taxes (FICA)		
614.1XX	Unemployment Compensation Payments		
615.1XX	Workers Compensation Insurance		
616.1XX	Medical/Dental Insurance		
618.1XX	Disability Insurance		
619.1XX	Retirement Contributions		
630.1XX	Staff Development		
631.1XX	Clergy Mileage & Education reimbursement. (actual costs paid)		
633.1XX	Travel, Meals & Lodging		
635.1XX	Mileage Reimbursement		
638.1XX	Recruitment, Recognition & Entertainment		
640.1XX	Other Personnel Expense		
	TOTAL PERSONNEL EXPENSES - (Line 11a)		0

PURCHASED SERVICES AND SUPPLIES

705.1XX	General Insurance		
710.1XX	Legal Expense		
715.1XX	Accounting Expense		
720.1XX	Contracted Services		
725.1XX	Computer Service Fees		
730.1XX	Advertising & Promotion		
730.1XX	Liturgical Services - Musicians		
740.1XX	Misc. Liturgical Supplies		
755.1XX	Library Books		
775.1XX	Other Purchases - Misc. Purchases		
	TOTAL PURCHASED SERVICES EXPENSES - (Line 11a)		0

OUTREACH AND EVANGELIZATION EXPENSES

745.1XX	Pastoral Outreach Expenses		
748.1XX	Evangelization Supplies and Resources - Comm Outreach		
750.1XX	Materials and Supplies - Comm. Outreach		
775.1XX	Other Purchases - Comm. Outreach		
	TOTAL OUTREACH AND EVANGLIZATION EXPENSES		0

BUILDING AND GROUNDS EXPENSES

805.1XX	Utilities		
810.1XX	Janitorial Supplies		
812.1XX	Housekeeping Services		
815.1XX	Maintenance - Buildings and Grounds		

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820.1XX	Equipment Repairs & Maintenance		
825.1XX	Facilities Maintenance		
	TOTAL BUILDING AND GROUNDS - (Line 11a)		0
	OFFICE AND ADMINISTRATIVE SUPPLIES		
855.1XX	Office Supplies		
856.1XX	Bank Service Charges		
860.1XX	Postage Expense		
865.1XX	Telephone & Internet		
870.1XX	Other Printing		
875.1XX	Equipment Rental		
876.1XX	Copier Expense		
880.1XX	Dues & Subscriptions		
	TOTAL OFFICE AND ADMINISTRATIVE EXPENSES - (Line 11a)		0
	OTHER PARISH ADMINISTRATIVE EXPENSES		
905.1XX	Meeting, Workshops, Hospitality Expense		
910.1XX	Parish Interest Expense		
911.1XX	Cathedraticum (Diocesan Assessments)		
911.1XX	Annual Deacon Assessment		
930.1XX	Donations and Grants Expense		
931.1XX	Contributions to Endowment Funds Expense		
985.1XX	Misc. Expense		
994.1XX	Special Funds Expense		
	TOTAL PARISH ADMINISTRATIVE EXPENSES - (Line 11a)		0
	EDUCATIONAL SUBSIDIES		
920.1XX	Educational Subsidies		
920.1XX	Other Educational Subsidies		
	TOTAL EDUCATIONAL SUBSIDIES - (Line 14)		0
	TUITION AND FEES ASSISTANCE		
921.1XX	Tuition and Fees Assistance		
	TOTAL TUITION AND FEES ASSISTANCE - (Line 15)		0
	TOTAL PARISH EXPENSES		0
	TOTAL PARISH OPERATING SURPLUS/(DEFICIT)		0
	PARISH DEPRECIATION		
997.1XX	Parish Depreciation		
	TOTAL DEPRECIATION - (Line 18)		0
	CAPITAL OUTLAY		
996.1XX	Capital Outlay - Building and Grounds		
996.1XX	Capital Outlay - Furniture and Fixtures		
996.1XX	Capital Outlay - Equipment		
	TOTAL CAPITAL OUTLAY - (Line 19)		0
	CAPITAL OUTLAY reflected directly on Balance Sheet (Line 19b)		0
	PARISH SURPLUS/(DEFICIT)		0

****Note: CAPITAL OUTLAY is normally reflected on Statement of Activity but if you enter**

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your capital outlay directly into your asset account - Please enter amount above. Delineate it out if greater than \$10,000. *Note your P&L ending number will not match unless you add back in the Capital Outlay that is reflected on Balance Sheet.**

Enter summary information for capital outlays on the Basic Information to complete worksheet

Summary Totals		
Line 1	TOTAL PARISH SUPPORT (Line 1)	0
Line 2	TOTAL STIPEND AND STOLE FEES (Line 2)	0
Line 3a	TOTAL FUNDRAISING REVENUES - (Line 3a)	0
Line 3a	TOTAL FUNDRAISING EXPENSES - (Line 3b)	0
	Subtotal of Fundraising activity	0
Line 3b	TOTAL PROGRAM REVENUE - (Line 4a)	0
Line 3b	TOTAL PROGRAMS EXPENSES (Line 4b)	0
	Subtotal of church programs	0
	Grand total of Line 3	0
Line 7	TOTAL RESTRICTED DONATIONS PARISH - (Line 7)	0
Line 9a	ENDOWMENT INCOME (Parish Only) - UNRESTRICTED ONLY	0
Line 9b	UNRESTRICTED DONATIONS	0
Line 9c	INTEREST INCOME - Checking & Savings only	0
Line 9d	INVESTMENT INCOME	0
Line 9e	RENTAL INCOME - PARISH ACTIVITIES ONLY	0
Line 9f	OUTREACH AND EVANGELIZATION EXPENSES	0
Line 9g	OTHER REVENUE	0
Line 9h	SPECIAL INCOME	0
	TOTAL	0
	TOTAL PARISH INCOME	0
PARISH EXPENSES		
Line 11a	CLERGY DIRECT EXPENSES	0
Line 11a	SALARIES AND WAGES - STAFF	0
Line 11a	OTHER PERSONNEL EXPENSES	0
Line 11a	PURCHASED SERVICES AND SUPPLIES	0
Line 11a	OUTREACH AND EVANGELIZATION EXPENSES	0
Line 11a	BUILDING AND GROUNDS EXPENSES	0
Line 11a	OFFICE AND ADMINISTRATIVE SUPPLIES	0
Line 11a	OTHER PARISH ADMINISTRATIVE EXPENSES	0
	TOTAL LINE 11a	0
Line 14	EDUCATIONAL SUBSIDIES	0
Line 15	TUITION AND FEES ASSISTANCE	0
Line 18	PARISH DEPRECIATION	0
Line 19	CAPITAL OUTLAY	0
Line 19b	CAPITAL OUTLAY reflected directly on Balance Sheet	0
	TOTAL OTHER PARISH EXPENSES	0
	TOTAL PARISH EXPENSES	0
	TOTAL PARISH INCOME (LOSS)	0