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**2023 Parish Finance Council Report**

**Instructions**

Following is the **2023 Parish Finance Council Report**. Both Canon Law and Civil Law require each parish to have an active finance council to assist the pastor, administrator, or pastoral leader in the administration of the goods of the parish. By signing this report, the pastor, administrator, or pastoral leader and finance council members are documenting that they have complied with the applicable laws and the Diocese of Green Bay Finance Council policies.

Some items to keep in mind as you complete this report include:

* Finance council members can sign this report prior to the completion of the fiscal year-end financial statements.
* The report is to be signed by the finance council members ***in office during the current fiscal year (7/1/2022 – 6/30/2023)***.

The completed Parish Finance Council Report should be mailed to the Diocese of Green Bay by August 31, 2023. The documents with original signatures can be **SCANNED and emailed to the Diocese of Green Bay*. Original signatures no longer need to be mailed in.***

**Email to:** [**afi@gbdioc.org**](mailto:afi@gbdioc.org)

**Due Date: 8/31/2023**

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**2023 Parish Finance Council Report**

For the fiscal year ending June 30, 2023, the finance council of \_\_\_,



Parish Name

\_\_the Catholic Diocese of Green Bay, has met to develop and



Parish Location

discuss the financial statements and budget of the parish. Additionally, all credible reports of fraud have been reported to the Diocese and all potential conflicts of interest have been disclosed to the pastor and the finance council.

Our Finance Council has met on the following dates:



During the year, the finance council approved parish financial statements and budgets. These statements were made available to the parishioners on the dates listed below (include any dates when financial statements were made available **to the parish at large**):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_

The approved June 30, 2023, fiscal year-end parish financial statements and budgets will be made available

to parishioners on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 202\_\_.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Pastor/Administrator/Pastoral Leader

**2023 Parish Finance Council Report** (continued)

**Finance Council Members** (***for the period 7/1/2022 – 6/30/2023***):

(Include signature, printed name, printed profession, or occupation - ex: insurance agent, farmer, contractor, banker, accountant, etc. **If retired, also give former profession or occupation – e.g., retired banker.**)

As a member of the Parish Finance Council, I understand I have fiduciary responsibilities for the fiscal oversight of the parish. I have reviewed the current Parish Finance Council Policies issued by the Diocese of Green Bay which outline my specific responsibilities.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Printed Name Profession/Occupation

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