## **YOUTH VOLUNTEERS UNDER 18**

- 1. Youth Volunteers under the age of 18 will complete an application on paper (Sec 4.2). It must be completed in full, including the entire 'References' section and the parental/guardian permission form.
- 2. Youth Volunteers under the age of 18 will receive a copy of the *Youth Code of Conduct*. (Sec 4.3) which requires the signatures of the young person and one parent/guardian. This form is kept on file at the parish/school/agency.
- 3. The appropriate supervisor reviews the volunteer application and completes the 'Office Use Only' section. The completed volunteer application and *Youth Code of Conduct* acknowledgement and agreement form is forwarded to the Local Safe Environment Coordinator, (LoSEC) for safe keeping in a locked file with restricted access.
- 4. The LoSEC sends copies of the eligible volunteer application and signed *Youth Code of Conduct* to any additional selected sites as may be indicated on the application.

Youth Volunteers under the age of 18 are **NOT ALLOWED** to attend a VIRTUS *Protecting God's Children* Adult Awareness Session.

LoSEC Manual/Safe Environment/2023