

YOUTH VOLUNTEERS UNDER 18

1. Youth Volunteers under the age of 18 will complete an application on paper (Sec 4.2). It must be completed in full, including the entire 'References' section and the parental/guardian permission form.
2. Youth Volunteers under the age of 18 will receive a copy of the *Youth Code of Conduct*. (Sec 4.3) which requires the signatures of the young person and one parent/guardian. This form is kept on file at the parish/school/agency.
3. The appropriate supervisor reviews the volunteer application and completes the 'Office Use Only' section. The completed volunteer application and *Youth Code of Conduct* acknowledgement and agreement form is forwarded to the Local Safe Environment Coordinator, (LoSEC) for safe keeping in a locked file with restricted access.
4. The LoSEC sends copies of the eligible volunteer application and signed *Youth Code of Conduct* to any additional selected sites as may be indicated on the application.

Youth Volunteers under the age of 18 are **NOT ALLOWED** to attend a
VIRTUS Protecting God's Children Adult Awareness Session.