



SAFE ENVIRONMENT EMPLOYEE/VOLUNTEER REQUIREMENTS

All employees (regardless of position/job title) and all adult volunteers who have contact with minors and individuals at risk as part of their volunteer duties are required to:

1.

Complete an application in which:

- 1) you provide the Diocese with professional and personal references;
- 2) you complete, sign and date the appropriate declaration form;
- 3) you authorize a criminal background check and receive a satisfactory report.

www.gbdioc.org

Roll over “Protecting Our Children”

Click on “Background Checks”

Click on “eAppsDB” link

Access code: **gbdioc04**

2.

Complete the VIRTUS® Protecting God’s Children Adult Awareness Training.

Register at www.virtus.org

Several sessions are offered throughout the diocese at various dates and times.

3.

Sign the Agreement Form

in which you agree to follow and adhere to *Our Promise to Protect* (employees) or the *Diocesan Code of Pastoral Conduct for Volunteers* (volunteers) and submit the signed form to your immediate supervisor i.e., DRE, Principal, etc.

**Ask your principal, DRE, or LoSEC for assistance in completing the requirements.*